

Junction PTC Meeting Minutes

07 May 2019 / 6:00pm - 7:19pm / Junction Staff Lounge

Attendees

Charis Cardeno, Allison Siadatan, Katie Sauvageau, Greta Lawson, Debbie Dehrer, Sara Gergis, Michelle Barber, Tara Darnell, Tara Daftary, Renee Smedley, Julie Hagans, Melissa Oviedo, Summer Betley, Corrinne Clay, Susan Fridly

Absentees

Ariann Betke, Skye Moore, Diala Jawhary, Julie Jacob, Yolanda Radford, Leah Hagans, Lindsay Hagans, Cheri Sillivan

Guests

New Incoming Principal: Julia Mochrie, New Incoming Board Members: Kerri Moore, Jeanette Harmon, Erika Janowiak

Agenda

Welcome

1. Mrs. Mochrie Introduction
2. New Board Introduction for 2019-2020 School Year (only 3 new members!)
 - a. Executive Board
 - i. Greta Lawson - President; Renee Smedley - Secretary; Katie Sauvageau - Treasurer; Kerri Moore - Communications Officer; Ariann Betke - Room Parent Coordinator; Jeanette Harmon - Head Art Docent
 - b. General Board
 - i. Sara Gergis - Box Tops Chair; Michelle Barber - Carnival Chair; Cheri Sillivan - Daughter's Night Out Chair; Diala Jawhary - Dine Out Chair; Leah Hagans - Field Day Chair; Tara Daftary - Jaguar Jam Chair; Erika Janowiak - Luau Chair; Melissa Oviedo - Popcorn Friday Chair; Diala Jawhary - Skate Night Chair; Summer Betley - Purchase Program Chair; Sara Gergis & Summer Betley - Son's Night Out Co-Chairs; Corrinne Clay & Yolanda Radford - Teacher/Staff Appreciation Co-Chairs
3. Attendance

Budget

1. Wells Fargo (04/30) and Money Minder (04/30)
 - a. Wells Fargo - \$69,814.10
 - b. Money Minder - \$38,915.55
 - c. Uncleared Withdrawals - \$30,898.55
 - d. PayPal - \$0
2. April Income - \$36,374.14
 - a. Dine Out - \$366.38
 - b. Jog-A-Thon - \$29,688.60

- c. Jump Start - \$199.05
 - d. Parents Night Out - \$5,714
 - e. Box Tops - \$291.90
 - f. eScript - \$20.71
3. April Expenses - \$49,976.45
- a. 5th grade shirts - \$1,214.88
 - b. Bank Fees - \$130.74
 - c. Insurance - \$50
 - d. Misc - \$10.10
 - e. Money Minder - \$159
 - f. Principals Fund - \$143.96
 - g. School Improvement - \$1,172.19
 - h. Teacher Appreciation - \$108.25
 - i. Grade Level Experiences - \$2,643.23
 - j. School Donation - \$10,243.69
 - k. Art Docent - \$22.95
 - l. TSF - \$962.24
 - m. Jog-A-Thon - \$28,503.03
 - n. Parents Night Out - \$4,543.06
 - o. Popcorn - \$51.16
 - p. Spirit Wear - \$17.97
4. Taxes were filed. Katie would like to use a new CPA firm next year and would like suggestions. Have paid \$300 in the past.

April Review

1. Jaguar jam - \$30,250 net profit
 - a. Expenses (prizes) - \$400
2. Scholar Dollars - \$20,000
 - a. Check presentation will be 05/22 at 2:30pm by the State Treasurer
 - b. Mrs. Fridly may pull together a small assembly, possibly with a 2nd grade class
3. Box Tops - \$1,150
 - a. Shy of our \$1,600 projection for the year
 - b. Less opportunities for Box Tops next year since they won't be putting them on as many products, plus they are going digital
4. Fountains Dine Out - \$315.30
 - a. \$151.02 (CPK) + \$114.28 (Noodles & Co.) + \$50 (Big Spoon Yogurt)
 - b. Need to pick up checks
5. Parents Night Out - \$3,000+
6. Skate Night
 - a. 159 skaters! \$1,065 profit
 - b. Shy of our \$2,100 projection for the year (-\$345)
7. Grandparents Day
8. Popcorn Friday
 - a. \$141.28 profit
 - b. Shy of our \$800 projected budget for the year (-\$190.08)

- c. Next year send text reminders, not just stickers. Had a better response for this last Popcorn Friday due to the text reminder.

May

1. 05/06-05/10 - Teacher/Staff Appreciation Week
2. 05/13-05/17 - Book Fair
3. 05/16 - Open House and Evening of the Arts (5:30-7:00 pm)
 - a. Mr. Damon needs to put up the special parking sign
 - b. Quote for permanent pole for reserved sign to be put up on the kindergarten loop side.
4. 05/17 - Kona Ice
 - a. Yard signs need to be put up Friday morning
5. 05/23 - Luau (5:30-7:00 pm)
6. 05/24 - Field Day (morning)
7. 05/30 - LAST DAY OF SCHOOL!
8. 05/31 - Teacher Work Day
 - a. Breakfast for teachers!

Parents Night Out Wrap-Up

1. \$3,000+ profit, but barely had 50 people
2. Positives and Negatives
 - a. Not a huge turn out, but people who came were very generous
 - b. Too much going on. If doing it again maybe pair down the activities
 - c. Too late in the year this year. People were busy.
3. No PNO next year, no one volunteered to chair the position
 - a. Other Ideas for possible PNO next year or in the future:
 - i. Maybe have a simple mixer/meet other parents event earlier in the year?
 - ii. Hosted at a restaurant?
 1. Pink Martini? La Provence? Boneshaker? Brickyard?
 - iii. People do like getting dressed up, so a happy hour might work.
 - iv. If next years board wants to do it in early September, need to schedule with Gabe and put it on the calendar.
4. Raffle winners for lunch with teachers:
 - a. Monday the 13th - Debbie will order and pick up Little Caesars pizza (1 cheese, 2 pepperoni) for Room 28
 - b. Friday 17th - Michelle Barber will pick up Taco Bell for Room 27
 - c. Tuesday 21st - Summer Betley will order and pick up Little Caesars pizza (1 cheese, 2 pepperoni) for Room 19
5. Thank Yous
 - a. Allison will get to work writing thank-yous
 - i. Will get help from Charis and Greta (and possibly others).
 - ii. Email donors?

Teacher/Staff Appreciation Week

1. All Week - Super Hero Recharging Station

- a. Also bought teachers hand sanitizers and scratchers
 - b. Coming in just under budget!!
 - i. Turn in receipts ASAP so the PTC can close the books
 - c. Sign "Super Heroes Work Here" was supposed to be up for Monday morning, but was defiled.
2. Monday - Breakfast treats/Starbucks order
 - a. Snack donations and drinks
 3. Thursday - Luncheon/Street Tacos
 - a. Taco cart - \$600
 - b. Snack donations and drinks
 4. Friday - Carwash
 - a. Need volunteers!

Luau - 05/23

1. Food trucks
 - a. Ell on Wheels, Chando's Tacos, Drewski's, Dave's Dogs, Kona Ice
2. Entertainment - 30 minutes total
 - a. Cheapest Renee found was \$300
 - b. Planning to do activities instead
 - i. Limbo, hula hoops, and musical beach towels
 - ii. Need volunteers to run it
 - iii. Need leis
3. Raffle
 - a. 2 Disney tickets
 - b. Railroad museum
 - c. Female defense class

Field Day - 05/24

1. Stations and volunteers
2. Popsicles
 - a. Currently have 200 popsicles in the freezer
 - b. Need 600 popsicles
 - i. Pick up 5 cases of 180 each from Raley's

Extra Funds - \$12,000

1. Xylophones - \$4350.17
 - a. Coming from France but will be paid for mid-May when they arrive in Oregon
2. STEM Room - gave \$8000
 - a. Have only used \$2666.58, \$5333.42 remaining
3. Flexible seating - \$7577.11
4. Junction School Budget for 2019 year closes in April

Final Budget

1. Digital Marquee - Mrs. Fridly and district have approved a sign, \$16,851.55.

- a. Company has worked with other schools in the district. Takes 8-10 weeks before install.
 - b. Greta motioned to vote for approval; Allison seconded
 - i. 5 yays, 9 nays; NOT APPROVED
 - c. Carry over money to next year?
 - d. Next year possibly purchase cameras?
- 2. New vacuum (Jose, night janitor) - \$317
 - a. Allison motioned to vote for approval, Tara seconded
 - i. 14 yays, 0 nays; APPROVED
- 3. Teacher breakfast - 05/31 \$550 budget
 - a. Farmhouse coffee trailer - Greta motioned to vote for approval, Katie seconded
 - i. 14 yays, 0 nays; APPROVED

Comments/Suggestions

- 1. Wells Fargo Bank
 - a. Made \$135,600 this year and have spent \$120,000
 - i. \$24,000 from Jump Start, \$11,000 from the Carnival, \$2,500 from grants, \$10,700 from EZ Money and hands free fundraising, and \$20,000 from Scholar Dollars, etc.
 - ii. We will roll over \$5,000 for next year plus the unused \$5,000 designated for STEM
 - iii. What should we do with the extra \$20,000??
 - 1. Look again into purchasing a digital marquee?
 - b. Greta needs signers for the account next year and people to count money
- 2. Bylaw Updates
 - a. Allison updated the bylaws (removed Popsicle Party Chair position and Jog-A-Thon references; combined Box Tops and Purchase Program Chair positions and renamed it "Hands Free Fundraising")
 - b. Katie motioned to vote to approve updates, Greta seconded
 - i. 14 yays, 0 nays; APPROVED

Meeting Adjourned at 7:19pm

**** Re-vote for Digital Marquee occurred over email 05/08-05/09 so that everyone would have an opportunity to vote on this important topic, not just the board members in attendance**

- 1. 10 yays, 7 nays; APPROVED