

Junction PTC Board Meeting Minutes

02 December 2019 / 6:00pm - 6:45pm / Junction Staff Lounge

Attendees

Greta Lawson, Renee Smedley, Katie Sauvageau, Kerri Moore, Jeanette Harmon, Sara Gergis, Julie Hagans, Tara Daftary, Corrinne Clay & Julia Mochrie

Absentees

Ariann Betke, Michelle Barber, Summer Betley, Cheri Sullivan, Leah Hagans, Diala Jawhary, Erika Janowiak, Melissa Oviedo, Yolanda Radford

Agenda

Welcome/Roll Call

Treasurer's Report/Fundraising Update

Balances on 11/30/2019

Money Minder - \$27472.92

Wells Fargo - \$27813.16

Uncleared Withdrawals - \$366.46

Uncleared Deposits - \$23.25

PayPal - \$0.00

November Income \$1997.33

School Improvement - \$16.16

Fall Carnival - \$170.00

Dine-Out - \$538.16

Jump Start - \$430.00

Kona - \$200.00

Popcorn - \$143.75

Skate Night - \$80.50

Amazon Smile - \$112.03

Benefit - \$12.73

Sponsorship - \$324.00

November Spending \$2922.38

Bandfees - \$0.30

Misc - \$6.45

School Improvement - \$44.54

Fall Carnival - \$187.86

Father Daughter - \$185.00

Popcorn - \$51.15

BoxTops - \$16.21

GLE - \$2000.00

TSF - \$419.92

1 outstanding check from Fall Carnival food truck vendor.

SaveMart Grant - The PTC received an email confirming we will receive a grant in the amount of \$1,000 to cover assembly costs! Check to arrive in 2-3 weeks at school.

November Review

1. Halloween Candy BuyBack: Junction donated 324 lbs of candy to U.S. troops overseas and we received a check for \$324 from Rockville Smiles.
2. Box Tops: With last year's carryover, we turned in \$605.20 worth of Box Tops. With scanned receipts, we have earned over \$712 all for Junction.
3. Chipotle DNO: We received \$538.16 back from Chipotle and check was received.
4. Popcorn Friday: Successful month
5. Fratello Marionettes Assembly: The PTC will plan to bring them back for the 2020-2021 school year.

December Calendar

1. 12/03 – General Meeting #2: Some future fundraising ideas proposed: water bottle refilling stations and backpack rack on walls.
2. 12/06 – Box Tops Due: Check should be cut and mailed to us soon.
3. 12/11 – Holiday Skate Night: Greta will be there and will hand out candy canes to Junction families. Cost comes out of PTC hospitality budget.
4. 12/16-12/20 – Holiday Homemade Treat Thank You to Staff: Kerri working on sign up genius where families can donate holiday treats each day as a thank you to Junction staff.
 - a. PTC will also make a staff starbucks run the morning of Wednesday 12/18. Greta, Kerri and Corrinne said they can help bring drinks back to school.
5. 12/17 – Dine Out Night at Panda Express: Customers must show flyer and we will receive 20% back. Will send flyers home next week and also promote in TT, Friday Folder and social media
6. 12/20 – Popcorn Friday/PJ Day/PLC Day - Busy last day of the 2019 school year!
7. 12/23-01/06 – Winter Break

Future Event Planning

1. Daughters Night Out Dance – 02/01, 6-8pm
 - a. Forms have been sent to the District for facility use of the gym and a custodian from 5-10pm. Cost of the custodian is \$185 (same as last year)
 - b. Setup - Looking for volunteers to help set up in the cafeteria on Friday afternoon before dance. Food setup and final details will be setup at 5pm the day of. Will also need volunteers for clean up.
 - c. DJ is booked - we need to verify how much setup time DJ needs
 - d. Ticket form - currently working on and hoping to send home and start selling tickets before winter break.

- e. Dessert Donations - Will ask donations to be dropped off Friday afternoon in the office or the night of
 - f. Photographer - Cheri reached out to last years photographer and she declined. She has not heard back from Dana Gualco and Greta will follow up. Kirt Abarquez who did the fall carnival pictures might have a suggestion. Deanna Paul was also suggested.
 - g. Decoration ideas: laser photo backdrop, Pac-Man tables, concession tables dressed up as boomboxes, gaming decorations on the wall
2. Sons Night Out Event – 02/29, 5-7pm
 - a. The contract has been signed and the date has been reserved. We do not have to pay until the night of and no deposit is due at this time.
 - b. Still working out the ticket price because the cost increased with Strikes since last year for the event.
 3. Jaguar Jam – 03/27, Morning time
 - a. The date was changed to Friday, 03/27 due to a scheduling issue with 5th grade GLE. We want to make sure the entire school can participate in the jog-a-thon.
 - b. Pep rally to kick off Jaguar Jam will be 03/18
 - c. Video workshop with boosterthon scheduled for 01/09 at 9:30am with Greta, Tara and Mrs Mochrie
 - d. Tara is working on T-shirt design, which needs to be completed by the date of the workshop in January.
 4. Sac Kings Game – 03/29, 6pm vs. Pacers
 - a. 2 sections of 50 seats reserved with 2 price ranges. Upper section \$35 and lower section \$56
 5. Clean up event dates – Will look at scheduling a campus & nearby parks and trails cleanup in Feb 2020

Miscellaneous/Comments & Questions

1. Offsite storage possibility with Drama Club: PTC has been approached regarding our storage needs as they are currently looking into offsite storage for drama sets and supplies.
 - a. Greta will get more information regarding pricing and if we can offer a business sponsorship for a facility.
 - b. Another option is getting rid of the “evening of the arts” PVC pipe racks and other unneeded items so we can share with drama club
2. Teacher Spotlight on social media: Great idea and Mrs. Mochrie will float the idea to staff and get back to the PTC. Would need to get permission for posting pictures and also make sure there are enough weeks for all staff to be recognized in this school year.
3. Amazon Smile: Kerri will post regular Amazon Smile reminders during the holiday season.
4. Birthday Messages on the Marquee:.
 - a. Mrs. Mochrie and Gabe are currently working on the design. They have been looking at marquee birthday costs at other schools.
 - b. Cost will be \$10 and start in January 2020

- c. Marquee birthday messages will be available for purchase with check/cash in the front office.

Next Meeting – Monday, January 13th at 6pm, Staff Lounge