

Junction PTC Board Meeting Minutes

03 February 2020 / 6:00pm - 6:45pm / Junction Staff Lounge

Attendees

Greta Lawson, Renee Smedley, Katie Sauvageau, Kerri Moore, Jeanette Harmon, Sara Gergis, Summer Betley, Michelle Barber, Diala Jawhary, Tara Daftary, Yolanda Radford, Corrinne Clay & Julia Mochrie

Absentees

Ariann Betke, Cheri Sillivan, Erika Janowiak, Melissa Oviedo, Julie Hagans, Leah Hagans

Agenda

Welcome/Roll Call

Treasurer's Report

Balances on 01/31/2020

Money Minder - \$27,282.55
Wells Fargo - \$30,358.46
Uncleared Withdrawals - \$3075.91
Uncleared Deposits - \$0.00
PayPal - \$0.00

January Income \$3,644.81

misc (marquee bday) - \$90.00
father/daughter - \$2,290.00
dine out - \$194.23
jump start - \$75.00
popcorn - \$135.00
box tops - \$820.90
benefit - \$39.68

January Spending \$4,315.92

misc - \$42.15
bank fees - \$59.94
PTC hospitality - \$15.02
school improvement - \$1100.00
school donation - \$1675.91
assemblies - \$650.00
father / daughter - \$89.80
mother / son - \$99.08
popcorn - \$51.15
tsf - \$532.87

Choir Program Purchase - Mr. Shane contacted the PTC in late January with a purchase request for a new riser. Due to the growth in the Junction Choir program, he was unable to fit 76 students on the risers at the holiday program, and he is now up to 92 students. As such, the Junction Choir program was in need of another riser section. The Board voted via email to approve his purchase request, and Gail has put in the order through the District purchasing system.

January Review

1. Old Town Pizza Dine Out: Greta will follow up with OTP about the event
2. Popcorn Friday: Melissa/Courtney to send reminder notes home this month to students with popcorn cards.
3. Daughters Night Out:
 - General consensus from feedback received - the event was a success!
 - Photographer was very happy with the digital download process and it made things easier for photos. All photos have been uploaded to password protected web gallery and are available for download. Each couple received a card with the web address and password.
 - Suggested areas of improvement for next year:
 - Turn on the air before everyone gets there
 - Have 2 food tables on opposite sides of the room to prevent traffic
 - More check in people/paper tickets/alphabetical list of names to move the check in process faster
 - Let people in at 5:45
 - Buy more water
 - Music too loud
 - Possible change date for Aug/Sept to do outside

February Calendar

1. 02/07 - Box Tops Due: Kerri will do a social media post to remind people this week and also advertised in Tuesday Talk
2. 02/12 - Skate Night (6-8pm): Tickets on sale now! Fliers went home last week. Kerri is making a FB event to advertise and also advertised in Tuesday Talk email. Greta is planning on attending.
3. 02/19 - Junction Clean Up Event: The PTC will host a campus and nearby trails cleanup event after school, similar to what was done last year.
 - a. Mrs. Mochrie to coordinate with Damon for garbage bins
 - b. We will advertise in the next couple of weeks in Tuesday Talk and on social media.
 - c. We will ask people to bring plastic bags. PTC will provide gloves.
 - d. Last year we collected more trash than expected, so if we cannot dispose of the trash in the school large trash bin, we will have to take to the dump and pay a fee.
4. 02/25 - Chick-Fil-A Dine Out Night/Teacher Night (4-7pm)
 - a. Junction will receive 10% on all purchases, dine-in, take out and drive thru.
 - b. No flyer necessary for our school to receive the credit.

- c. Mrs. Mochrie added an item to the staff blog so teachers are aware.
 - d. Greta to make up schedule and email to teachers for signup
 - e. Chick Fil A to donate a basket to raffle off, so we will need to have the iPad programmed with the card reader.
5. 02/28 - Popcorn Friday: We will purchase 3 bags.
 6. 03/03 - General Meeting #3: We need to advertise in February in hopes of better attendance!

Sons Night Out Event: 02/29, 5-7pm

1. Tickets on sale tomorrow online (credit card) and in the front office (with cash or check).
2. Summer copied flyers and they are in teacher inboxes for students.
3. Kerri has made a FB event and we will promote in Tuesday Talk.
4. 305 is the maximum occupants we can have for the event.
5. Greta will process sales and send spreadsheet with attendee information to Sara and Summer.
6. Signup Genius will be emailed to paid attendees ONLY on 02/27
7. Money will be due to Strikes the night of the event.

Future Event Planning

1. Jaguar Jam (03/27):
 - a. Tara finalizing t shirt design
 - b. Greta to purchase an inflatable banner this month and also follow up about balloon decorations.
 - c. Greta/Tara to speak at March 4th Staff meeting and hand out materials
 - d. DJ all set to go
2. Teacher Appreciation Week (05/04-05/08):
 - a. Theme will be Movie Star/Red Carpet
 - b. \$1800 Budget
 - c. Taco Truck Luncheon 5/6 or 5/7 pending availability
3. Fountains Dine Out Night: CPK/Burger Lounge/Big Spoon all scheduled for 04/16. Jacks Urban Eats was not available on the 16th. Diala to reach out to 3 restaurants to see if they can move to the 21st
4. Papa Murphys (05/12 or 05/19):
 - a. Diala to reach out again after not hearing back.
 - b. Flour Dust Pizza reached out to see if we would be interested and they could be a great alternative or addition!

Next Meeting – Monday, March 2nd at 6pm, Staff Lounge