

# Junction PTC Board April Meeting Minutes

07 April 2021 / 6:00pm - 7:03pm / ZOOM Video Conference Call

## Attendees

Greta Lawson, Renee Smedley, Katie Sauvageau, Kerri Moore, Jen Worth, Sara Gergis, Nicole Galvin, Diala Jawhary, Corrinne Clay, Yolanda Radford & Julia Mochrie

## Absentees

Michelle Barber, Tara Daftary, Erika Janowiak, Leah Hagans, Julie Hagans & Melissa Oviedo

## Treasury Report/Budget Update

Money Minder - \$45,338.09

Wells Fargo - \$45,639.63

PayPal - \$817.98 currently in acct

1. We received checks from our Red Robin (Jan), Blaze Pizza (Feb) and Kona Ice (Feb) dine outs/fundraisers. Need to follow up with Panera and Chicago Fire from March.
2. Largest expense this month was payment of the Boosterthon invoice.
3. Each grade level received \$300 in funds for end of the year curriculum, materials and events. For instance, kindergarten purchased caterpillar larvae and ladybug kits for their life cycle social science unit. 5th grade is looking into using the funds for 5th grade promotional activities.
4. Mrs. Mochrie reached out to staff to rank additional spending options.
  - a. #1 - Extra grade level funds
  - b. #2 Scholastic Classroom Magazines for 2021/22 school year
  - c. #3 Outdoor seating and playground refresh
  - d. #4 Water bottle refilling station / STEM room - these are lower on the ranking right now due to current District guidelines that prevent these options from occurring at the present moment, but they are something to be considered in the future as we move forward in the reopening process of our school.

## March Review

1. Sami Circuit Family Night on 03/10
2. Panera and Chicago Fire Pizza Dine Outs - will follow up on giveback checks
3. 2021/2022 PTC Board Nominations & Elections

President – Greta Lawson

Secretary – Corrinne Clay

Treasurer – Katie Sauvageau

Communications Officer – Kerri Moore

Room Parent Coordinator – Jen Worth

Co-Head Art Docents – Melissa Oviedo & Tara Daftary

Daughters Night Out – Nicole Galvin

Dine Out & Skate Night – Diala Jawhary  
Jaguar Jam – Sarah Gorman  
Popcorn Friday – Melissa Oviedo  
Teacher/Staff Appreciation – Yolanda Radford

We are still in need of chairs for Carnival, Field Day, HFF, Parents Night Out and Sons Night Out. Greta can handle the hands free fundraising duties for now and once we receive approval for on campus events from the District, we can recruit for event chairs. Hard to recruit for chairs right now when we don't have a clear idea of whether or not we can have events next year.

4. Staff Appreciation Breakfast
  - a. Staff enjoyed the breakfast burritos from Roundhouse Deli and coffee/juice very much. Great way to send them off for spring break!
  - b. Teachers were also given personalized tumblers filled with emergen-c, mints, gum, and other goodies.
  - c. Staff loves when we provide food! :)

### **April Planning**

1. Junction Family Pizza Night on 04/16
  - a. Partnering with Campelli's Pizza and selling their make-your-own personal pizza kits, cheese or pepperoni, and gluten free cost is available for \$3 extra.
  - b. Families can order through the Junction PTC website now through 04/12.
  - c. Greta will send order list to Campellis and pick up kits at noon on 04/16
  - d. Nicole and Greta will distribute the kits at a table in front of the multipurpose room on 04/16 from 1-2.
  - e. Already sold 25 kits and receiving great feedback from families about event
  - f. Pizza Kit Sales (04/05-04/12) & Junction Family Pizza Night (04/16)
2. Sami Circuit Family Night (04/14)
3. Spirit Fridays – will promote spirit Fridays in the month of April and encourage students to wear Junction spirit wear or Junction school colors
4. State Testing Support – PTC purchased gum for teachers to offer to students during state testing, but the District received a waiver from the state to use end of the year I-Ready testing in its place. Gum will still be used, just a little bit later than expected

### **Teacher Appreciation Week – 05/03-05/07**

1. Teachers Favorites Webpage - we will add this to the PTC website using the data that teachers submitted at the beginning of the year to Jen for room parents
  - a. Greta has asked for updated classroom wishlist items since end of the year needs are often different than beginning of the year needs
  - b. Julia will send the class mascot information to Greta so she can add to the page.
2. Daily appreciation suggestions for students
  - a. On-campus students
    - i. Monday - Favorite flowers
    - ii. Tuesday - Write a note
    - iii. Wednesday - Bring an item teacher needs for class
    - iv. Thursday - Wear teacher's favorite color

- v. Friday - Gift of your choice (i.e. picture, gift card, etc.)
- b. Virtual students
  - i. Monday - Send a thank you video through flipgrid. Vidhug is also option for student videos
  - ii. Tuesday - Write a note and have parents take a pic and email to teacher
  - iii. Wednesday - need to get additional suggestions and decide
  - iv. Thursday - Wear teacher's favorite color
  - v. Friday - Gift of your choice (i.e. picture, e-gift card, etc.)
- 3. Amazon wishlist for breakfast items, snacks, treats we can put out for the teachers each day. Yolanda will send link to include in Friday Folder, Tuesday Talk and social media
  - a. Monday - Breakfast w/bagels or burritos from Roundhouse Deli
  - b. Tuesday - Put out snacks / breakfast items from amazon wish list and keep resupplying each day throughout the week
  - c. Wednesday - Dessert / Candy bar
  - d. Thursday - Ice cream treats; we will stock one of the staff freezers with yummy packaged frozen treats
  - e. Friday - Lunch (Chipotle, Roundhouse Deli - have heard they have phenomenal tri tip tacos!)
- 4. Posters for classroom doors
  - a. Because of district guidelines, we cannot have room parents come on campus to decorate the classroom doors. We will do posters instead and Greta and Yolanda will come to campus early on Monday 05/03 (7:00am) and put them on doors before teachers arrive
  - b. Jen will email room parents to pick up white posterboard from the Junction front office next week and make a thank you poster for their teacher. Families can use the teachers favorites page for ideas and also use the class mascot if they want. We will ask for the posters to be delivered back to the front office no later than Friday, April 30.
- 5. Gift
  - a. Yolanda researching possible hoodie sweatshirt option and if it is an option we can do for all Junction staff
  - b. Also plan to do a little something each day in teacher inboxes
  - c. Other ideas: hats, drink kozies, tote bags, wash car windows and leave a note on windshield

### **Additional Items**

1. Yearbooks available for sale online until 04/18. Thank you to Nicole for her help in getting this project done.
2. Kona Ice/Festersen Park. We have 05/13 from 3-5:30pm reserved.
3. Scholastic Book Fair (05/10-05/14)
  - a. Mrs. Thorne and Junction staff will host an on campus book fair. Groups of 10 will be allowed to come in during their regularly scheduled library time and shop the fair.
  - b. Students will be encouraged to bring in a smaller amount of money (i.e. \$20) or utilize the Scholastic e-Wallet option

- c. PTC will help promote the book fair.
  - d. Greta will talk to Leila about possibility of having online teacher wishlists that parents can buy from for the classroom
4. Plans for last day of school celebrations
- a. Greta will reach out to Luxe Lawn Cards and AmyK Balloons for Have a Great Summer lawn letters and balloon towers for the marquee.
  - b. 5th grade will utilize the balloon towers for the 5th grade promotional activities and then put them back before dismissal.
5. We will also look at what we can do for teachers the day after school gets out – i.e. breakfast or lunch on site.

**Next Board Meeting, Wednesday, May 5<sup>th</sup> at 6pm via ZOOM**  
**Last Board Meeting of 2020/2021 School Year**