



Junction PTC Board April Meeting Minutes

06 April 2022 / 6:00pm - 6:38pm / ZOOM Video Conference Call

Attendees

Greta Lawson, Kerri Moore, Sarah Gorman, Melissa Oviedo, Maria Solis, Leah Hagans, Jen Worth, Vanessa Koons and Julia Mochrie

Guests

Kami Buchanan, Christina Cortes and Jill Williams

Absentees

Nicole Galvin, Tara Daftary, Yolanda Radford, Elizabeth Smith-Gallegos and Corrinne Clay

1. Welcome / Minutes Approval

- a. Approval of March Meeting Minutes – majority Board approval of 03/02/22 meeting minutes received via email

2. Treasury/Budget

- a. Current account balances as of 04/01/22
 - \$90,430.25 - statement balance
 - \$135.84 - uncleared withdrawals (reimbursement checks)
 - \$90,294.41 - moneyminder balance
- b. Expenses:
 - i. Expenses from this month include: Jaguar Jam tshirts, jog-a-thon supplies, Jaguar Jam celebration supplies, support budgets, art docent
 - ii. This month: Jaguar Jam, refund for returned kinder trike handles, corporate matches, Panera (\$130.33) & Krush Burger (\$40.34) dine outs
- c. Expense Review/where we're at:
 - i. 5th grade tshirts came in about \$45 more than budgeted
 - ii. Still need to pay insurance, moneyminder, taxes, website renewals
 - iii. Office support - \$3,000. Mrs Mochrie to follow up with Gail.
 - iv. PBIS - \$700 approx remaining
 - v. Principals Fund - \$931
 - vi. PTC Hospitality - \$1099
 - vii. TAW - \$1938
 - viii. School donations - \$8,300 (not accounting for additional money raised from Jaguar Jam)
 - ix. Art docent - over budget by \$260.15. We budgeted \$2k for assembly but were not able to make it happen, so any remaining art docent supplies can be funded from this. Also have funds from the District that can be used to restock for next year.
 - x. Teacher support funds: \$4,776
 - xi. GLE: \$9,231 - TK/K going to Hamburger farm. Greta will reach out to Mrs. Soares for 1st grade plans.

d. Fundraising :

- i. Review/where we're at:
 - i. Dine Outs: -330 (still have 2 Kona Ice visits + Chipotle Dine Out that will help make our budget goal)
 - ii. Jump Start: -3,385 (fell short with our donation drive at the beginning of the school year but success of Jaguar Jam will help)
 - iii. Jaguar Jam: +\$68,240 (still owe \$10k+ to boosterthon for their percentage)
 - iv. Spirit Wear: +1,728
 - v. Marquee: -170
 - vi. Other: +746
 - vii. Sponsorships: +1,032
 - viii. Box Tops: +25
 - ix. Smile Amazon: +41 (will still receive 1 more disbursement for this year)
 - x. Nugget escrip: -522 (over estimated what we thought we would receive with new Nugget)
 - xi. Benefit Mobile: +69
 - xii. Corporate Matches: +609

3. March Review

- a. General Meeting - Approx 15 people in attendance on zoom call. Received question about purchasing additional playground balls and targeted fundraising for them. Promoted Jaguar Jam and end of the year events!
- b. Dine Out - Krush Burger - received \$40.34; location (Galleria Mall) might be a reason for low turnout
- c. Jaguar Jam - AMAZING!
 - i. Had a great event! Thank you to all volunteers that made it happen - Vanessa rocks! Thank you to Dean Mochrie for being an awesome emcee for the school!
 - ii. Actual funds raised \$73,344.41 per deposits we have received, and estimated profit is \$61,987. 77% of school registered and 70% pledged from 33 states and 6 countries.
 - iii. Also have the potential to receive an additional \$5,100 from identified potential corporate matches
 - iv. Wrap up meeting next week to conclude business with Boosterthon. They will hold same dates for next year until 04/19/22 for us
 - v. JJ Celebrations
 - i. 5 top student fundraisers picked up their donated experience last monday from the front office. B Street Theater tickets were left and would like to donate to Drama Club for Allison or a family she wants to recognize for helping make the production happen
 - ii. Silly String Battle/All School Popsicle Party/Principal Human Sundae happened this Monday. Thank you to Mrs. Mochrie for being a sundae! Kids loved it and parents commented online how great it was to hear the screams and laughter from the students.
 - iii. Donut parties for grade level winners will happen this Friday. Ordered 22 dozen donuts! Leah offered to help with delivery if needed.

4. April Planning

- a. 04/08: Staff Appreciation Breakfast: donuts, bagels, juice and cereal;
- b. 04/29: Kona Ice - after school on campus
- c. Teacher/Staff Appreciation Week (05/02-05/06)
 - i. Greta to follow up with Yolanda and forward information to Jen and Mrs. Mochrie.
 - ii. Parents ok to decorate teacher doors before and after school hours. PTC to make sure each teacher has a decorated door and no one is left out. Mrs. Mochrie will talk to Michael about which tape is ok to use because doors were just painted last summer. Office staff can cut the butcher paper and have it ready for the parents to pick up the week of April 25th.

5. Miscellaneous

- a. May board meeting - let's meet in person!!!! Greta to send out google form to gage what time would work best for the majority. Will also hold zoom call for anyone unable to attend in person.
- b. Drama Club Tickets sold starting 04/15 on PTC website both nights 5:30
- c. 5th grade tshirts ordered
- d. Field Day (05/18): PE on board and waiting on schedule and list of games from them so we can build a volunteer schedule. Greta to forward info to Leah for volunteer schedule. PTC will also provide popsicles.
- e. Luau (05/19): community event
 - i. Seating - Will ask families to bring towels to sit on grass with or they can use tables in quad.
 - ii. Food trucks/insurance - Maria contacted Food 916 and they are providing 3 dinner trucks and 1 sweets truck. Maria forward district insurance requirements to food 916 and in process of getting cleared.
 - iii. Book fair - will be set up outside in the area by Ms. Schuman's class.
 - iv. Games - Limbo, hula hoop contests, beach towel musical chairs, giant jenga, and giant connect. Will need volunteers!
 - v. Music - looking to make it simple with a spotify playlist or kidzbop pandora?
 - vi. Leis - we have a whole container of them left over from previous luau and will purchase what we need extra
- f. Chick Fil Spirit Night scheduled for next year already - 02/07/23. Waiting on additional information regarding teacher involvement
- g. 2022/23 Junction Board - will announce after spring break

Next Junction PTC Board Meeting - Wednesday 05/04/22 at 6pm