



Junction PTC Board May Meeting Minutes

04 May 2022 / 6:00pm - 6:45pm / MoJoes Cafe & ZOOM Video Conference Call

Attendees

Greta Lawson, Kerri Moore, Sarah Gorman, Melissa Oviedo, Maria Solis, Leah Hagans, Jen Worth, Vanessa Koons, Tara Daftary, Julia Mochrie

Guests

Kami Buchanan, Christina Cortes, Jill Williams

Absentees

Nicole Galvin, Yolanda Radford, Elizabeth Smith-Gallegos, Corrinne Clay

1. Welcome / minutes approval

- a. Approval of April Meeting Minutes – majority Board approval of 04/06/22 meeting minutes received via email

2. 2022/2023 PTC board announcement:

A huge thank you to the below parents who have volunteered to serve on next year's PTC Board!

- Co-Presidents - Kami Buchanan & Christina Cortes
- Secretary - Jill Williams
- Treasurer - Sarah Gorman
- Communications Officer - OPEN
- Room Parent Coordinator - Jen Worth
- Co-Head Art Docents - Melissa Oviedo & Tara Daftary
- Carnival Chair - OPEN
- Daughters Night Out Chair - Abigail Capp
- Dine Out Chair - Courtney Taylor
- Field Day Chair - OPEN
- Jaguar Jam Chair - OPEN
- Luau Chair - Maria Solis
- Popcorn Friday Chair - Abigail Capp
- Skate Night Chair - OPEN
- Sons Night Out Chair - Faisa Ismail
- Teacher/Staff Appreciation Chair - Yolanda Radford

Greta will be available to help answer questions next year and provide support.

3. Treasury/Budget

- a. Current account balances as of 05/01/22
 - \$82,643.73 - statement balance
 - \$2,743.53 - uncleared withdrawals (classroom support budgets and 5th grade promo tshirts)
 - \$79,900.20 - moneyminder balance

- b. Expenses:
 - i. Field trips, staff appreciation breakfast, teacher support budgets, front office support budget, new raptor printer, grade level expenses
- c. Fundraising:
 - i. Nugget: \$34.43, Corporate match: \$16.94, marquee birthday messages
- d. Remaining support budgets - emails sent to staff for remaining balances and receipts need to be submitted for reimbursement by May 28th. Money remaining in account at that time will roll over to next year's budget.
 - i. Request from Leila to rollover her remaining balance \$223.32 to help pay for new library mural in new year
- e. Budget for 22/23 school year
 - i. Greta, Sarah and Mrs. Mochrie will develop the draft budget, and then will share with Kami and Christina (new presidents) to review and final approval with the new board.

4. April Review

- a. 04/08: Staff Appreciation Breakfast - staff was very appreciative of the yummy breakfast, especially the fruit trays.
- b. 04/29: Kona Ice - waiting to hear how much we will receive back
- c. 04/29 & 04/30: Jungle Book Kids - great success! Thanks to Allison Siadatan and all of the Junction families that helped make the drama club happen this year.

5. May Planning

- a. Teacher/Staff Appreciation Week (05/02-05/06) - a HUGE thank you to Yolanda and Jennifer for all of their planning and hard work to pull this week off.
 - i. Theme: We're You're #1 Fans!
 - ii. Door decorations: all doors were decorated + the rest of the Junction staff (front office, Mrs. Mochrie, speech, Mrs. Choy, library, RSP, music, PE, lunch staff, and custodians)!!
 - iii. Staff gift: hoodies
 - iv. PTC daily appreciation efforts
 - Monday (Breakfast of Champions) - Breakfast w/bagels, donuts, yogurt bar, juice and coffee
 - Tuesday (Concession Stand Snacks) - Put out snacks / breakfast items from amazon wish list and keep Resupplying each day throughout the week
 - Wednesday (Time out for treats) - anything and everything in the dessert category
 - Thursday (7th Inning Smorgasbord) - Fruit and Veggie Day - Fruit, veggies, dips, fruit pizza, anything made with fruit and veggies
 - Friday (Tailgate Party) - (Chipotle, Texas Round house or Roundhouse Deli)
 - v. Student daily gift suggestions
 - MVP Monday - 05/02: Have your student bring their teacher's favorite flowers or morning breakfast treat
 - Touchdown Tuesday - 05/03: Have your student wear their teacher's favorite color
 - World Series Wednesday - 05/04: Have your student bring an item their teacher needs for their class

- Three Point Thursday - 05/05: Have your student write a note about how great their teacher is and give it to them today
- Field Goal Friday - 05/06: Gift of your choice or have your student dress up in their teacher's favorite sports team
- b. Dine Out at Chipotle (Galleria Blvd) (05/07)
 - i. Will receive 33% back from sales 4-8pm. Must show flyer or use online code
- c. Spring Book Fair (05/16-05/20)
 - i. Students can visit the fair during recess times and during weekly class library visit
 - ii. Families can shop together afterschool Monday (1:45-2:30pm), Tuesday & Wednesday (3-3:30pm), and at Luau (5-7pm)
- d. Field Day (05/18) (Leah)
 - i. Receiving positive feedback that families are happy to have event back this year.
 - ii. Supplies may need to be purchased (\$500). Julia mentioned using the assembly funds (\$2000 available)
 - iii. Leah will get 700 popsicles.
 - iv. Leah will ask Mr. S for a map of the stations
 - v. May need to adjust budget next year for field day supplies
 - vi. Leah will get a list of volunteers to Gail ahead of time to make the check in process smoother
 - vii. May need 15 more volunteers. Schedule for the day
 - TK & Kinder from 8:45 - 10:30 a.m. (7 volunteers needed)
 - 1st - 3rd from 8:45 - 11:45 a.m. (15 volunteers needed)
 - 4th & 5th from 8:45 - 11:45 a.m. (16 volunteers needed)
- e. End of the Year Luau (05/19) (Maria)
 - i. Food trucks that were booked are now reconsidering because of RCSD insurance policy. They will connect with Maria on Thursday but other trucks may need to be booked.
 - i. Maria will get back to Greta Thursday about food trucks and decor
 - ii. Custodial needs-give Jose a heads up about cleaning needs
 - iii. Decorations-Need to order more leis
 - iv. Greta can bring speakers from home for music
 - v. Volunteer sign up sent out in Tuesday Talk for games
 - vi. Need to figure out music - Spotify playlist
- f. Kona Ice After School (5/20)
- g. Last Day of School Celebrations (05/26)
 - i. Lawn cards reserved with Luxe Lawn Cards - Have A Great Summer Jaguars!
 - ii. Balloon arch - need to allocate funds from school donation fund
- h. Staff end of the year breakfast/lunch (05/27) - Breakfast burritos!

6. Miscellaneous

- a. Art docent
 - i. Sent surveys to current docents for feedback for next year
 - ii. Will be able to do a full year of lessons next year
- b. School supply pre-orders

- i. Supply lists sent to Teacher Tailored and awaiting ordering information to send to Junction families
 - ii. Need to start sending out lists on social media and TT next week. along with kit order info.
- c. 2022/23 Events Schedule: The PTC has the following dates scheduled for the 22/23 school year:
 - 08/19 - Kona Ice After School
 - 08/24 - Skate Night - Back to School theme
 - 10/26 - Skate Night - Halloween theme
 - 12/06 - Skate Night - Winter Wonderland theme
 - 02/07/23 - Chick Fil A Dine Out
 - 03/07/23 - Skate Night - Spring theme
 - 05/03/23 - Skate Night - Star Wars theme/May the 4th be with you
- d. Transitions/new PTC board members
 - i. Outgoing board members need to clean up email and prepare for transition in July to new board members
 - ii. Thank you to all of the current board members for serving on the Junction PTC this school year!