



# Junction PTC Board Meeting Minutes

15 August 2022 / 6:00pm - 7:00pm / Junction Office

## Attendees

Kami Buchanan, Tina Cortes, Jill Williams, Sarah Gorman, Jose Chavez, Jen Worth, Melissa Oviedo, Maria Solis, Abigail Capp, Tara Daftary, Julia Mochrie, Faisa Ismail

## Absentees

Yolanda Radford

### 1. Welcome

- a. Introductions to new and returning PTC Board members

### 2. Upcoming Events / Calendar

#### a. August Review

- i. BTSN (8/16) - We will be handing out fliers from business sponsors.
- ii. Dine Out Panda (8/17)
- iii. Kona Ice Fundraiser & Spirit Wear Sales (8/19)
- iv. Skate Night Back to School Theme (8/24) - pre sell tickets on the website
- v. Dine Out MoJo's Scooping up Support (8/30) - only going to be the creamery, no food or coffee, from 5 - 9pm - will give us part of their sales.
  - i. Make sure to communicate creamery only.
  - ii. They want volunteer teacher scoopers. Teachers got an email and Gail is reaching out to see if there will be volunteers. Julia will check her calendar to see if she can scoop.
  - iii. Get email out to teachers for this and other events. Check on Chick Fil A and McDonalds to see if teacher volunteers are needed.

#### b. September Planning

- i. Board Meeting / General Meeting (9/7) - 5:30 to 6:00 Board Meeting, then at 6:00pm General Meeting.
- ii. Dine Out Red Robin (9/13)
- iii. Jump Start (9/1 - 9/30) - this gives parents a break from school supplies and we have tiered prizes, tables, umbrellas, repainting asphalt, let parents know during jump start what the goals are. Try to fundraise for water bottle refill stations. At the end of Jump Start, we are going to go live for prizes to get better social media presence. We will draw the winners on a live session.
- iv. Room Parent Orientation TBD - Working with Julia on a date (setting aside a Monday) we need the multipurpose room since there are about 30 parents.
  - i. Hold the 29th of August at 6pm in the Multipurpose Room for Room Parent Orientation.
- v. Art Docent Orientation - Thursday Sept 1st at 6 - 7pm Multipurpose room - Fliers will go out to teachers and parents - will be sent out tomorrow at Back to School Night.

### **c. October Planning**

- i. Raley's ONE Shopping Day (10/1) - they will provide flier
- ii. Dine-Out Mod Pizza (10/5) - all day from open to close
- iii. Fall Carnival (10/21) -
  - i. Chair will be confirmed (potentially co-chairs)
  - ii. Room parent is in charge of the raffle basket (100\$ value) for each classroom. We have 28 classrooms. (so 14 booths)
  - iii. Sponsor booth at Fall Carnival? Look into doing that.
  - iv. Food trucks in front of school, blow-ups, games and auctions. Do we need to scale down?
  - v. Greta is scheduling the Book Fair for the same week and she will be in charge of that.
  - vi. Fire and Police come to the carnival in uniform?
  - vii. We have reached out to a DJ and food trucks, will confirm exact contracts. Ideas for pizza by the slice? Add it to the wrist band if we are unable to get the food trucks.
  - viii. Oriental Trading will donate prizes
  - ix. Volunteers from Westpark High and Chilton Leadership programs to work the Fall Carnival.
- iv. Red Ribbon Week/ Dress up days (10/23-10/31)
- v. Skate Night- Halloween Theme (10/26)

### **3. Treasury/Budget**

- a. Sarah Gives overview and changes, will send out email with exact information to Board Members to approve the budget.
- b. Amazon Smiles underutilized - need a flier for the students' binders. we have potential there.
- c. Art Docent we increased the funds \$1,000 for a total of \$2000.
- d. Jumpstart - \$6,000 allocated
- e. Marquee - \$160 less than budgeted last year
- f. Teacher appreciation week and PTC support - TAW has increased to \$3000. TSF are increased \$50. Teachers will get \$350 each with PE and Music getting \$450 for the department.
- g. Art docent is double what it was last year (\$2,000 vs \$1,000)
- h. Teacher support including ancillary services is up \$50 per teacher / department
- i. TAW moves to \$3000 from \$2000
- j. Jaguar Jam income budgeting for \$5,000 more (but we pulled in \$73k last year )
- k. Spirit Wear - Increase in expense and revenue 40%
- l. School improvement increase \$250
- m. \$40,000 in school donations - we are down to \$35,000 to finish the tables, umbrellas, water, etc.

- n. Big playground will be resurfaced - PBIS and PE Team will be consulted about adding more to the playground to create a more permanent walking path, and figure out what to do to brighten it up a bit.

#### **4. Spirit Wear Sales**

- a. We are getting a pre-order, and will be here on Wed 8/17 . On Friday 8/19 we will have spirit wear sales during the Kona Ice sales. It is also online on our website for parents to purchase. We should look at getting shirts for Carnival and other events.

#### **5. Miscellaneous**

- a. Preferred parking spot - PTC pays for the change over of the spot sign.
- b. Looking at Soccer conflict on October 21st - We need confirmation with Gail if we can opt out of Soccer for the fields.
- c. PTC Shirts - will be getting email to get sizes for shirts for the whole PTC.
- d. Ideas for Parents Night Out (adults only).